

Instructions to the author

The author's works are submitted in Latin, in Bosnian, Croatian and Serbian (BHS) languages with a summary in English or works in English with a summary in the BHS language.

The text of the paper should be typed in the word processing program Word®, exclusively in Times New Roman font and font size 12 points (12 pt), on an A4 page, with text alignment on both sides and subtitles aligned on the left. Place only one blank character after each punctuation mark. If special characters (symbols) are used in the text, use the Symbol font . Text spacing 1.15.

Number the pages sequentially within the lower right margin, beginning with the title page. Data on the literature used in the text are marked with Arabic numbers with indexes, in the order in which they appear in the text (1,2,3).

Use short and clear sentences. The translation of terms from foreign literature should be in the spirit of BHS language. Use only generic names for drug names. The devices (devices) are marked with their factory names.

Authorship

All persons listed as authors of the work should qualify for authorship. Each author should participate to a sufficient extent in the work on the manuscript, in order to be able to take responsibility for the entire text and the results presented in the paper. Authorship is based only on: significant contribution to the design of the work, obtaining the results or analysis and interpretation of the results; planning the manuscript or its critical revision of great intellectual importance in finalizing the version of the manuscript that is being prepared for printing.

Data collection or general supervision of a research group cannot in itself justify authorship. All other persons who contributed to the work, and who are not the authors of the manuscript, should be listed in the thank you note along with a description of their work, of course with written consent . If the work was done as part of a scientific project, this should be stated in a note at the end of the text. Also , if the work was previously announced at a professional meeting, state the official name of the meeting, place and time.

Front page

On the first page of the manuscript, state: the title of the paper (Times New Roman, 14 ppt , bold) without abbreviations; full names and surnames of authors and co-authors with indexed numbers (1,2,3); the official name of the institution where the authors work, place and country (in the order that corresponds to the indexed numbers of the authors); at the bottom of the page, state the first and last name, contact address, telephone number, fax number and e-mail address of the author in charge of correspondence.

Abstract

Attach a 150 - 250 word abstract to the original paper, review papers, press release, patient report. For original works, the abstract should have the following structure: Introduction,

Objective of the work, Method, Results, Conclusion; write each of the above segments as a separate paragraph starting with the word in bold. List the most important results (numerical values), statistical analysis and level of significance. For a case report, the abstract contains the following: Introduction, Case Report, Conclusion; segments can also be written as a separate paragraph beginning with a bold word. For other types of works, the summary does not have a special structure.

Keywords: below the abstract, list three to six keywords that do not appear in the title.

English translation

On the second page, state the title of the work in English, the full names and surnames of the authors (with titles) indexed by numbers, the orchid number if they have one, the official name of the institution in English, place and country. The instructions for the Abstract also refer to the translation with keywords, that is, with the following structure: Introduction, Objective, Method, Results, Conclusion.

The case report has the following structure: Introduction, Case report, Conclusion. Translate the names of tables, graphs, figures and diagrams. Standard British English should be supported.

Work structure

Headings and subtitles are written in upper and lower case letters and in bold. Original and review papers contain: Introduction, Objective, Method, Results, Discussion, Conclusion, References. The patient's report contains: Introduction, Patient's report, Discussion, Literature. You should not use patient names, initials, or medical history numbers, especially in illustrations. Use only standard abbreviations. The full name with an abbreviation in parentheses should be given at the first mention in the text.

The introduction contains a very clear hypothesis or specific problem that the author is investigating. It starts from well-known attitudes or knowledge, via contemporary knowledge and problems, explains what the author decided to investigate, and moves from general to concrete facts. Do not present extensive considerations on the topic of the work and do not present data or conclusions from the work being reported on. The goal should have a clearly defined intention of the author.

The method should include research design and plan, data source, sample formation, time and place of research, instruments and significance of research. The statistical methods used in the research to process the results should be clearly defined and stated; we should not forget that statistical analyzes are a necessary tool that is not a goal in itself, but serves to derive evidence for the author's assumptions or claims.

The results are a function of hypothesis or research of certain problems; the obtained statistical significance should be clearly highlighted. Present them in a logical order in the text, tables and illustrations. Emphasize or summarize only significant observations in the text.

The discussion includes the evaluation of the value and interpretation of the obtained results in relation to the research goal, as well as a comparison of the obtained results with those already published, their theoretical and practical implications and suggestions for future research. It is necessary to point out what was newly obtained through the research and to establish a connection with the introduction and the goal of the research. The discussion, unlike the Introduction, flows from a general to a concrete conclusion and provides the interpretation and significance of the obtained results (analysis and synthesis); avoid repeating the obtained results.

The conclusion should contain clear and explained facts in a short form. Connect them to the objectives of the work, but avoid claims and conclusions that are not fully supported by the data from the work.

Tables are marked with Arabic numbers in the order they appear in the text with names in BHS or English, if the paper is written in English. All tables should be made in MS Word or Excel (do not import or link to MS Word from other programs), with a space (single). Along with the work, submit tables in electronic form and in the specified format, and indicate the place where the tables should be in the work (eg Table 1). Abbreviations in the table should be explained in a footnote below the table (not in the header). If other people's data are used, they must be cited, as well as all other data from the literature.

Pictures are marked with Arabic numbers in the order of reference in the text (Figure 1) and names in BHS or English, if the paper is written in English. Photos are taken with a digital camera or scanned in a resolution of 300 dpi , in a sufficient size of no less than 6 cm x 8 cm and attached to the work as a separate file , and in the work they indicate the place where the image is located. - the photo should be (eg Picture 1.) If the picture or photo has already been published somewhere, please indicate the source.

References should be marked with Arabic numerals according to the order in which they appear in the text. References should be recent and, if possible, no older than 5 years. Avoid using abstracts as references. References are cited according to the Vancouver rules established by the International Committee of Medical Journal Editors (<http://www.icmje.org>).

When citing literature, it is very important to adhere to the mentioned standard, because it is one of the three most important factors for indexing when classifying scientific journals.

Scope of the manuscript

The entire manuscript of the paper, which consists of the title page, short content, text of the work, list of references, all appendices, i.e. signatures for them and legends (tables, pictures, graphs, schemes, drawings), title page and summary - must be attached to the original paper, report, paper on the history of medicine and literature review up to 5,000 words, and for a case report or professional paper up to 3,500 words.

It is mandatory to attach a statement of authorship as an additional file , signed by all authors, which should contain: A statement that the work has not been previously published and that it has not been simultaneously submitted for publication in another journal, and a statement that the manuscript has been read and approved by all authors who fulfill authorship criteria . In the letter, provide the contact and email addresses of all authors, their phone numbers, year of birth and title. It is also necessary to submit copies of all permissions for: reproduction of previously

published material, use of illustrations and publication of information about famous personalities or the naming of those who contributed to the creation of the work - Ethics Committee.